

The regularly scheduled April 19, 2010 meeting of the North Codorus Township Sewer Authority was called to order by Vice-Chairman Keith Hunnings at 7:03 P.M. Members present: Nelson Brenneman, Jose Carrio, Keith Hunnings and Russell Fuhrman. Also Present: Attorney Craig Sharnetzka, Engineer Terry Myers and the Recording Secretary, Brenda Trowbridge.

Also attending the meeting was Cheryl Bahn from New Salem Borough, Mark Derr, NCT Manager and Fred Walton, Sewer Plant Operator along with the following: residents: Bob Taylor at 1396 Timber Ct. and Randy Senft at 1925 Stoverstown Rd.

I. CALL TO ORDER

A. Meeting opened at 7:03 P.M. with the Pledge to the Flag. Keith Hunnings read a resignation letter from Dave Boyer who resigned as of March 19, 2010 after serving as Chairman for the past eight years. Keith Hunnings felt Dave Boyer was an asset to the Authority and he was sad to see him leave, he will be missed.

II. MINUTES

MOTION by Nelson Brenneman second by Jose Carrio to approve the minutes from March 9 and March 15, 2010 as presented. All members voted aye; motion carried.

III. COMMUNICATIONS

A. The Walton Water Services DMR Report for February was distributed to members and explained by Fred Walton who was in attendance. Fred Walton was invited to attend the meeting to give some information on what would be needed to use the Wastewater Treatment Plant as a receiver for pumper/hauling tanker waste. Fred Walton outlined what would be need to accept sewage from outside haulers, starting with a holding tank, a post equalization tank, recommending at least 250,000 gallon tank. A metering connector, pumps to convey waste to the screening unit and a grinder unit would be required. A concern would also be additional truck traffic to receive 100,000 gallons per day - three trucks per hour or 20 trucks a day. Also a sludge process would be recommended, a centrifuge to get sludge to 6% solids which would require a storage tank or belt press which could achieve 20% solids which would require a storage slab with some kind of cover to avoid rain water. Processing the sludge would reduce the hauling and the treatment cost to Springettsbury. Holding tanks would need additional aeration, requiring two new blowers. There would be a requirement for additional operators, two people per day at additional cost and additional electric and chemical use. The initial expense would be a holding tank dealing with the sludge concentrate later, knowing that the hauling expense and treatment at Springettsbury would double. The waste that comes in now is a consistent treatment which would change dramatically with hauled in waste. Commitment of 100,000 gallons would be needed from the haulers to make it worthwhile to have two full time operators. Permitting would be required and a DEP requires 180 days to review an application. The availability of grant funds should be looked into. There are haulers that are in need of a facility. Nelson Brenneman felt that the Authority should proceed with obtaining cost and getting preliminary commitment from haulers. Keith Hunnings had a list of 20 haulers that he could contact for a commitment interest. The permitting, design, and construction would take over a year to get operational. The Authority authorized the Engineer to apply for the permit to take in hauled waste with the current renewal permitting process.

Fred Walton reported that there was a valve failure which resulted in a discharge violation for ammonia. The new limits next month will be 2 per million through the summer months. Nelson Brenneman asked about the motors that needed to be rebuilt. Fred Walton explained the motors were reversible and have a controller card and can not be rebuilt locally. Also a probe will need to be replaced on one of the oxygen meters, it reads zero.

MOTION by Nelson Brenneman second by Keith Hunnings to authorize Fred to proceed with having the pumps rebuilt and to purchase what is needed for repairs to the meter. All members voted aye; motion carried.

Nelson Brenneman is working on getting the parts needed to repair the water hydrant at the Wastewater Treatment Plant. Nelson Brenneman also asked who inspected the electrical work at the Wastewater Plant; that the conduit to the electrical box has broken down exposing wires. Apparently the area settled and the conduit now needs to be repaired. J. Miller's Electric met with Nelson at the plant and gave two estimates to place electric to the lower sludge tank for the tank heat tape system. Nelson Brenneman would like another quote and will contact the original electrician, Monacacy Valley Electric, Inc.

IV. TREASURER=S REPORT

A. Russell Fuhrman read the M&T statements from last month, all have been reconciled. Copies of the M&T statement were distributed to members for their review.

B. Keith Hunnings announced the interest amount due on May 15th is \$297,550.00 and with the funds collected in April added to the Clearing Fund balance there will be enough to make this payment.

C. Cheryl Bahn asked if raising the rates caused an increase in delinquent payments. No change has been apparent.

D. Bob Taylor asked if the plant originally considered a contract operator to run the plant – Yes as the plant only requires an hour to hour and a half and using a full time operator could not be justified. Fred Walton said if the Authority contracts with haulers and then two full time operators would be needed and he feels that contracting with him would still be cost effective. \$1930 covers the WWTP and the Pump Stations per month or less than \$24,000 per year.

V. PUBLIC COMMENTS

A. Kline's Septic had called about their haulers using our WWTP. They were not able to attend tonight's meeting.

VI. SOLICITOR'S REPORT

A. Irvin Peifer, with the CSMHP had requested to reserve 21 additional EDUs and placed a letter of credit to reserve these EDUS. \$120 per EDU must be paid each year to maintain these EDUs. Mr. Peifer no longer wishes to use these EDUs and is requesting that the letter of credit be returned. The Authority felt that the agreement was for the Authority to build a plant that could accommodate the reserved EDUs. Mr. Peifer should be presented with a 15 day notice that he is in default of the agreement and if he does not pay the \$2,520 for this year then the Authority will draw the \$7,560 letter of credit.

B. Colonial Crossings did not respond to their 15 day notice.

MOTION by Keith Hunnings second by Russell Fuhrman to authorize Brenda Trowbridge issue 15 day notice to CSMHP and to proceed to draw on the Cornerstone bond in the amount of \$22,920. All members voted aye; motion carried.

C. Salem Overlook – Easement Agreement is in place and will be executed with their exhibit. The lines are completed and inspected. Kinsley presented a letter indicating the lines are offered to the Authority for adoption. Inspection invoices will be issued to them and they will invoice us for the actual cost of construction which will be credited against their reservation agreement. There will also be some rock excavating cost involved, from manhole nine to manhole one for the additional depth. **MOTION** by Keith Hunnings second by Nelson Brenneman to conditionally accept dedication of the sewer lines through Salem Overlook subject to the easement agreement and all other items included under the normal dedication process. All members voted aye; motion carried. Brenda Trowbridge was authorized to send out connection notices to Noss Road

D. Monthly Status Report on collections. Chrissomallis paid all sewer fees but not Attorney lien cost and they were sent a letter by Atty. Sharnetzka. The Maeby property did go to sheriff sale and a letter will be sent out to the mortgage company. This property will need to be connected. Jason Ricker does not

have public water and will also be notified that a lien will be placed upon his property for non payment of sewer fees. Melissa Straub is not paying current fees or her agreement to pay an additional \$100 per month. The Authority responded that she would be required to pay the full \$1,195 outstanding fee to stop the water shut off.

- E. CMV Sewage Co., Inc. V/PA DEP Litigation to be discussed in executive session.
- F. Commonwealth Court Litigation PUC/CMV to be discussed in executive session.
- G. Township/Authority Litigation to be discussed in executive session.
- H. Peifer Appeal to Commonwealth Court

VII. ENGINEER=S REPORT

A. CONTRACTS No. 1 B Gregory Contractors

- Construction - 100% complete -

- Gregory Contractors retainage of \$15,900 will not be released until all of the restoration items are approved. The Wivell property seems to be restored from the seeding done last fall. Russell Fuhrman reported that the manholes in that area of Messersmith Road seem to have the solids dropping and he feels that could be a future problem. Fred Walton will take a look to see if this needs to be flushed or vacuumed. Fred Walton said that he was waiting for authorization to check the manholes. **MOTION** by Keith Hunnings second by Jose Carrio to accept Fred Walton's proposal to inspect only the key manholes. All members voted aye; motion carried. The White property has not been restored. Terry Myers asked for authorization to put Gregory Contractors on notice giving him two weeks to resolve the two outstanding items, the Salem Springs Flow Meter and the John White pasture issue or the Authority will proceed to have them corrected and charge against his retainage. The Authority agreed that Terry Myers should proceed with putting Gregory Contractors on notice.

- Terry Myers asked if Nelson Brenneman had a list of road issues to pass on to Gregory Contractors regarding any settling of the roads/curbs. The warranty period is up in July and this information needs to be presented. Nelson Brenneman said he would have a completed list to present before the next meeting. Russell Fuhrman reported that White Drive and Timber Court did not get the 3 inch of blacktopping done by Gregory Contractors. Noss Road was televised by New Freedom Borough and Manhole 3 is not grouted properly on both ends. Manhole W2-1 the line goes from six to four and back to eight, this is where the line goes across the road at the old Hollis McKinney property. No infiltration was found on the Noss Road lines. The line looked perfectly round, showing no problems other than construction mud.

B. Terry Myers did not feel that the expense to pursue the operating emergency procedures was urgent at this time and will wait until authorized by the Authority to continue.

C. NPDES permit renewal is due May 30, 2010. Terry Myers has begun to pull the information together and will incorporate the possibility to take on hauled waste.

D. The Chapter 94 report has been filed and the Operation & Maintenance report has been filed with M & T Bank.

VIII. OLD BUSINESS

A. Report on Noss Road was covered under Engineer's Report.

IX. NEW BUSINESS

The treasurer, Russell Fuhrman presented the operation and maintenances invoices as follows:

Adams Electric Cooperative Inc.	\$ 2,376.10
C. S. Davidson, Inc.	\$ 6,196.40
Countess Gilbert Andrews, PC	\$ 3,824.50

Coyne Chemical	\$ 2,990.52
J.L. Martin & Sons	\$ 325.00
LABS Inc.	\$ 680.00
Locating Solutions LLC	\$ 580.00
Met Ed	\$ 1,288.47
PA DEP	\$ 100.00
PA Dept of Revenue	\$ 153.24
PA UC Fund/Employer Cost	\$ 3.99
PMMA	\$ 134.78
Red Rose Sanitation	\$ 1,512.00
Springettsbury WWTP	\$ 2,958.00
United States Treasury	\$ 994.24
UNIVAR USA Inc.	\$ 1,391.43
Verizon	\$ 221.97
Walton Water Services	\$ 5,369.72
York/Adams Tax Bureau	\$ 49.92
York Waste Disposal	\$ 123.55
York Water Co.	\$ 227.97
York Newspaper Co. Inc.	\$ 70.80
Pay 3/14/10-4/17/10	\$ 1,390.83
Total Clearing Fund Requisition #32	\$ 32,963.43

MOTION by Nelson Brenneman second by Keith Hunnings to approve payment of Clearing Fund Requisition No. 33 in the amount of \$32,963.43. All members voted aye; motion carried. There is \$3,368 to be reimbursed by Kinsley and \$200 from Countryside Mobile Home Park

B. Fred Walton asked for a testimonial for him that is a project that a PennState class is doing for a brochure. Brenda Trowbridge was directed to e-mail him tonight after the meeting as the deadline is today.

C. The Board of Supervisors agreed to support short term financing but with several conditions. The conditions were that the Township would assume all financial responsibilities and that Brenda's position would be eliminated and that the Authority would look at alternatives for the engineer. Discussion followed with the Authority asking to discuss issues with the Board of Supervisors at their regular meeting tomorrow. Mark Derr reported that the Authority could not legally borrow money per the bond agreement to pay down debt that they could only obtain a loan for additional projects.

Meeting Adjourned for Executive Session 9:33 P.M.

Meeting Reconvened at 9:58

X. ANNOUNCEMENTS

- Next Meeting will be May 17, 2010 at 7:00 P.M.
- This was Jose Carrio's last meeting and Keith Hunnings thanked him for his service to the Authority.

XI. ADJOURNMENT

A. **MOTION** by Nelson Brenneman second by Keith Hunnings to adjourn the meeting. All members voted aye; motion carried. Meeting adjourned 10:05 P.M.

Respectfully submitted,
Brenda E. Trowbridge, Recording Secretary