

The October 19, 2009 meeting was called to order by Chairman, Dave Boyer at 7:00 P.M. Members present: Nelson Brenneman and Keith Hunnings. Also present: Attorney Craig Sharnetzka, Engineer Terry Myers and the Recording Secretary, Brenda Trowbridge and Township Manager, Mark Derr. Also present: Eric Myers, a resident from New Salem Borough

#### I. CALL TO ORDER

- A. Meeting opened at 7:00 P.M. with the Pledge to the Flag.

#### II. MINUTES

**MOTION** by Nelson Brenneman second by Keith Hunnings to approve the minutes from September 21, 2009 as presented. All members voted aye; motion carried.

#### III. COMMUNICATIONS

A. The Walton Water Services DMR for August was distributed and there were no permit violations during the month of August.

B. M & T Bank is requesting a Completion Certificate - the final completion will be issued after Gregory Contractors completes the required restoration. Terry Myers will follow up with M & T Bank.

C. EPA is conducting a nation wide study, requesting every permitted facility to supply information through 2030 including mapping. Terry Myers can supply information in CAD format with longitude and latitude information. Future areas are to be identified. The Township Act 537 originally included Indian Rock Dam Road area and this should be addressed for future capacity. Storm sewers are also included in the study. Information was due October 15, 2009. A workgroup of Capital Regional Governments are looking for Municipalities to make contributions of \$2,000 to help fund overlook of EPA requirements. The Authority had declined to contribute.

D. James R. Holley & Associates, Inc., New Salem Borough Engineer, sent a letter of request regarding methodology used to determine the availability of additional EDUs. Terry Myers proposed a method to determine the available capacity in the NCTSA WWTP based upon the recorded 2008 WWTP daily flows, explaining the connected EDUs and the projected flows for reserved capacity. Terry Myers emphasized that this is a calculated capacity for planning purposes only which will change annually. No additional capacity is guaranteed until the NCTSA's Annual Chapter 94 report is approved, each year, and Planning Module approval for a specific project is received from PA DEP. Charts from the Chapter 94 were used to determine the average peak flows and the formula explained. The Authority has only one year of flow history and connections were being made throughout the year. Terry Myers calculated a conservative peak flow of 150 gallons for existing connections and 280 for future connections. The numbers constantly change and can only be used for planning purposes. Cheryl Bahn enquired at the previous meeting for how many EDUs would be allotted to the Borough and projected the possibility of selling them back to the Authority. Terry Myers will send an official response to the Borough's Engineer on the method used in calculating capacity and emphasizing that **no additional capacity is guaranteed until the NCTSA's Annual Chapter 94 report is approved each year, and Planning Module approved for a specific project is received from PA DEP.**

#### IV. TREASURER'S REPORT

A. The operation and maintenance invoices will be addressed later in the meeting.

B. Copies of the M&T statement were distributed to members for their review. Jose Carrio has not reviewed the M&T statements for September. Brenda Trowbridge noted explanations on the distributed copies the funds and explained all transactions for the month were correct and the transfer of connection fees was made to the Tapping Fee Account. Clearly the Authority will have sufficient funds to pay this November's debt service.

C. Dave Boyer asked Mark Derr about the Township Budget meeting and the interest of Rick Cooper from M&T Bank. M&T was looking for funds available from the Township to cover any loss from the Sewer Authority. Mark Derr presented a summary of the Township Budget and the responsibility of the Township in backing the Sewer Authority Bonds. A rate increases and/or short term borrowing to cover a possible loss of Colonial Crossings may not be sufficient to cover the debt service next year. The Township is considering proposing a tax increase. The Authority is waiting for a timely answer from John Huenke on the proposed offer. If the Colonial Crossings does not agree to the compromise agreement then it will be difficult to get OCA and OTS to agree. Craig Sharnetzka pointed out that the Authority without income from Colonial Crossings will need to borrow money. The Authority seems to feel that an increase is necessary in user fees and that borrowing will need to be in place by November 2010. Terry Myers will try to contact Mr. Huenke if he doesn't respond within a couple of days. Dave Boyer would like to send the proposal off to OCA and OTS.

D. Draft Budget will be tabled until later this month pending the response from CMV. Terry Myers asked Mark Derr about the Pennsylvania Infrastructure Bank and if feasible to piggy-back on the Township application for a loan to cover the \$188,311 street reimbursement to be paid back over a ten year period.

## V. PUBLIC COMMENTS

There was no public comment.

## VI. SOLICITOR'S REPORT

A. A meeting at the Office of Consumer Advocate took place on October 5, 2009 to obtain input from OCA and OTS on negotiations between NCTSA and CMV. Without a supported agreement with Colonial Crossings it is unlikely that the PUC will reopen the case.

B. Monthly Status Report to be reviewed in an executive session.

C. Atty. Sharnetzka presented Resolution No. 04-10-2009 establishing reservation fees for the sewer system and the time period for collection of reservation and tapping fees. Terry Myers asked if the amount changes with any/all rate changes. Minor wording changes were made to allow increases proportionally to the reservation fee with any rate changes. **MOTION** by Keith Hunnings second by Nelson Brenneman to adopt resolution establishing reservation fees and the time period for collection of reservation and tapping fees as Resolution No. 04-10-2009. All members voted aye; motion carried.

## VII. ENGINEER'S REPORT

A. Mike Krout, Old Joseph Road connection fee approval, Terry Myers will authorize payment.

### B. CONTRACTS:

- Construction - 100% complete -
- 1. punch list items was received from Gregory Contractors and the status of those items.
  - Mr. Wivell's property was inspected during the restoration and was to be restored to the condition to match the rest of his lawn. Gregory Contractors is to do some reseeding and fertilizing.
  - Restoration to John White's pasture is being worked out with Gregory Contractors.
  - Mr. White had D & H Fencing complete the work. Mr. White hand wrote a note that he satisfied with the work.
  - The stream crossing was completed.
  - Gregory Contractors retainage of \$15,900 will not be released until all of the punch list items are satisfied

C.. Salem Springs Flow Meter was checked and determined that there is an electrical problem. Gregory Contractors installed the meter but Monacacy Valley did the wiring. They will be contacted as a warranty item.

D. Salem Springs flum at the metering manhole was installed and inspected. The company that calibrated the meters for Walton reported that there was a problem with the installation. Terry Myers had the inspection report that indicated that flow testing was done at the time of installation. They can come back and look at this again but did not feel it was an issue. This flow meter is not to measure actual flows but check for infiltration from heavy rains. Fred Walton reported to Brenda Trowbridge that there was a build up of mud and debris that he had to flush out when he cleaned the wet wells. Terry Myers really did not think it would be a problem and feels that CSMHP could make the connection and then test the metering. Actual water usage could also be obtain from York Water Company.

E. Engineer's Agreement will be prepared and submitted prior to the next Authority meeting.

### VIII. OLD BUSINESS

A. Old Joseph Road storm water installation was discussed with Nelson Brenneman and Terry Myers. Materials will be ordered..

B. The Kinsley agreement has not been received. Terry Myers will give him another call.

C. Terry Myers has the Operating/Emergency Procedures for final review when time permits.

D. Dave Boyer discussed with Fred Walton some ideas on the post equalization tank. A suggestion was made by Fred Walton to float some balls in the tank on the surface as opposed to a cover to control the algae problem. Dave Boyer spoke with Fred Walton and he was going to get some information as to where this was actually used and what results were received. Brenda Trowbridge will send Fred Walton an e-mail to remind him that we would like some information on this system.

### IX. NEW BUSINESS

A. MOTION by Keith Hunnings second by Nelson Brenneman to approve Construction Fund Requisition A-162 to D & H Fencing in the amount of \$3,605. All members voted aye; motion carried.

B. MOTION by Dave Boyer second by Keith Hunnings to approve the following bills:

<u>The Clearing Fund Requisition No. 27</u>		\$49,915.06
PMMA Region 4 Dinner Mtg/Nelson	\$	30.00
Adams Electric Co-op	\$	2,523.24
C. S. Davidson, Inc.	\$	13,408.55
Countess Gilbert Andrews, PC	\$	3,628.60
Coyne Chemical	\$	2,242.89
Dave Boyer/Traveling Expense	\$	36.03
Forbes Services LLC	\$	680.00
J G Environmental	\$	1,775.00
LABS Inc.	\$	532.75
North Codorus Township	\$	9,160.35
Met Ed	\$	532.75
Smith Sanitary Septic Services	\$	5,197.50
Springettsbury WWTP	\$	3,635.50
UNIVAR USA Inc.	\$	1,265.44
Verizon	\$	220.50
W G Malden	\$	678.00
Walton Water Services LLC	\$	2,503.75
York Waste Disposal	\$	113.05
York Water Co.	\$	187.22
Brenda Trowbridge Salary/month	\$	1,653.60

All members voted aye; motion carried.

Nelson Brenneman asked about the line on Noss Road being deeper. Terry Myers reported that the line was moved behind the homes as a request from the neighborhood at several Authority meetings. The cost to install the line was at no additional cost but the line is deeper.

Meeting adjourned for an executive session at 9:05 P.M.

Meeting reconvened at 9:10 PM

**MOTION** by Keith Hunnings second by Nelson Brenneman to have Terry Myers provide information requested by EPA. All members voted aye; motion carried.

**MOTION** by Keith Hunnings second by Nelson Brenneman to adjourn the meeting.

Meeting adjourned at 9:15 P.M.

**X. ANNOUNCEMENTS**

- A. Next Meeting will be November 16<sup>th</sup> at 7:00 P.M.

Respectfully submitted,

Brenda E. Trowbridge, Recording Secretary